



RETURN TO SCHOOL 2024

IMPORTANT INFORMATION FOR PARENTS AND CARERS AT ST EUGENE'S PRIMARY SCHOOL

Please take the time to read all pages of this document carefully.

I am delighted to inform you that due to continued growth within the school we have employed an additional teacher for the year ahead. This is great news for everyone, it allows us to reduce class sizes and pupil: teacher ratio, manage workload and add to our existing skillset within the staff. Mrs Clara O'Donnell (who covered Mrs McDermott's maternity last year) will take up the position. We have been busy over the summer refreshing our accommodation to make room for our fourth classroom. Please see an outline of staffing and class break down below:

Reception and Primary One	Miss Gormley and Mrs McDermott Assisted by Mrs McBride and Mrs O'Kane
Primary Two and Three	Mrs O'Donnell Assisted by Miss O'Brien
Primary Four and Five	Mrs Connolly Assisted by Mrs Preston
Primary Six and Seven	Mr Donnelly Assisted by Miss Mullen

WHEN WILL MY CHILD RETURN TO SCHOOL?

- Children beginning P2-P7 will attend school on Friday 30th of August: 9.15am – 11.30am for a transition morning. There will be no transport or catering. *Children in these classes will require a mid-morning snack from our healthy breaks list.*
- P1 will begin on Monday 2nd of September and will stay until 11am only for the first week.

WHAT ARE THE ARRANGEMENTS FOR DROPPING OFF MY CHILD?

- Doors open at 9:00am, pupils should be on time for class starting at 9.15am. For entry before this time the **Breakfast Club will be available from Monday 2nd of September from 8.15am in our mobile building at the cost of £1.**
- Please do not park in the yellow box in front of the green gate.
- Children should approach the green gate for safe handover. We respectfully request that only staff and pupils move beyond this point.

WHAT WILL MY CHILD NEED TO BRING TO SCHOOL?

Your child will need their mid-morning snack and packed lunch if not availing of a canteen meal, a plastic water bottle and a waterproof coat with a hood. All items should be clearly marked with your child's name. Charms and keyrings attached to these items are not

permitted. Pupils should use their blue folder bags and will not require a school bag. New children will receive a folder bag when homework begins.

WHAT ARE THE ARRANGEMENTS FOR HOMETIME?

P1 have been provided with the 'phasing in' home times during the induction process. This begins with P1 children staying until 11am for the first week and increasing in hours each week. Please see your induction letter for this information.

Please see the table below for an overview of all other classes:

	Week Commencing 2nd of September	Standard Home times
P1	11am	14:15 Monday to Friday After School Provision will be available Monday – Thursday if required until 15:15 (£1 per day)
P2	14:15	14:15 Monday to Friday After School Provision will be available Monday – Thursday if required until 15:15 (£1 per day)
P3	14.15	14:15 Monday After School Provision will be available until 15:15 on Mondays if required (£1 per day) 15:15 Tuesday, Wednesday, Thursday 14:15 Friday
P4/5	15.15 (14.15 Friday)	15:15 Monday to Thursday 14:15 Friday
P6/7	15.15	15:15 Monday to Friday

- Please be mindful that the car park can be extremely busy, first cars to arrive should park as close to the exit gate as possible.
- We encourage active journeys from within the village where possible.
- Information on 14:15 for P1/2 and for P3 on Mondays will be sent home in due course.

We are really looking forward to seeing you all again!

Miss Gormley